

COACHING BYLAWS OF FRANKLIN YOUTH FOOTBALL

Article I Name: This organization shall be known as Franklin Youth Football (FYF), Inc., a member of the Wisconsin All-American Youth Football League (WIAAYFL), Inc.

Article II Purpose: The Franklin Youth Football (FYF), Inc., hereinafter referred to as "Program", is organized exclusively to:

- A. Attempt to provide an opportunity to youth, ages 14 and under to participate in the sport of football and/or cheerleading and bring youth together through a common interest in fair play and competition.
- B. The program's goals are to help build character and sportsmanship as well as to assure safety and provide intelligent supervision insofar as it is possible and to provide for the welfare of the participants.
- C. To educate, promote youth football and cheer, and fundraising in the Franklin WI. Community

Article III Coaches: To attain a position as a coach in the program the candidate must complete a program application, available on the program's website, and complete an interview process with at least one member of the program's Board of Directors and one established program coach. Coaches must complete and pass an online coaches certification approved by the WIAAYFL and a bi-annual background check, with reimbursement of fees by the program.

All coaches will be assigned to a team by the President and Vice President of the program. Individual position assignments by team will be made by the Head Coach of that team.

Coaches shall be eligible to serve on committees established by the Board of Directors or the President for the purpose of advising or assisting in the carrying out of the purpose of the program. All committees shall be represented by a coach from each individual team within the program.

Any coach of the program shall be subject to suspension or dismissal from the position if they should fail to conduct themselves in the commonly accepted manner of good sportsmanship or in such manner as to jeopardize the safety or welfare of a participant or for actions detrimental to the program. Coaches must adhere to all decisions of the board. Suspensions or dismissal of a coach will require a two thirds (2/3) majority vote of the Board of Directors.

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Article IV Duties: Coaches will follow the program's mission to work with Franklin High School (FHS) as a feeder program for both football and cheer. Therefore:

- A. Teams will follow the FHS varsity football and cheer schemes and philosophy as a basis for practice and game prep.
- B. Teams will follow the FHS varsity football "passing tree".
- C. Teams will participate in group calisthenics and warm-ups mirroring the FHS varsity football program.

Each team's head coach will be responsible for the organization and administration of their respective team's: practice plans, playbooks, substitution plans, rosters, program paperwork and fundraising as described below:

- A. A team practice plan must be completed by individual team's head coach, or delegated coach, for the start of each week's practice. The plan must be made available upon request by the President or Vice President of the program.
- B. The President, Vice President and Head Coaches will determine the practice schedule for program prior to the yearly player equipment hand out. Practice times and dates will then be posted on the online calendar accessible through the program's website. Any changes to the schedule must be preapproved by the President or Vice President of the program.
- C. Each team will be required to have a minimum of one copy of a team playbook. This playbook must be made available upon request by the President or Vice President of the program.
- D. Teams are required to have a player substitution plan of action for each game. The program does not guarantee equal playing time per player, but does require a plan of substitution when the program's team is ahead by two possessions at midpoint of the third quarter, or down by three possessions in the same time frame. This plan must be made available upon request by the President or Vice President of the program.
- E. Each team is required to retain a copy of the weight certification list distributed by the league as well as a team roster and any and all medical paperwork for a player on that team.

Rosters will be determined at the end of the second full week of practice in August of each calendar year. The coaches for each respective team, per grade, will meet at the end of the second week of practice in August and draft players to an equal or as close to equal quantity per team. The draft process will be an alternating pick by team, or another process agreed upon by the respective coaches with President or Vice President approval. Players will be notified on the third Monday of Practice in the month of August as to which team/squad they are assigned to.

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Considerations for the draft:

- The program will look to ensure that siblings on football teams will be assigned to the same color group (Black or Gold).
- In the event the program needs to make player cuts because of an overabundance of potential players, every attempt will be made to keep siblings from being separated by a “cut”.
- Recommended maximum of 38 players per team.
- A coach’s child participating in the program will be assigned to the same color group (Black or Gold) as the coach.
- A coach’s child will have his/her participation fee and volunteer fee waived by the program. However, the participant is still responsible to fully participate in any and all fundraising activities by the program.
- Players will NOT be allowed to switch color groups (Black or Gold) after the program’s rosters are submitted to the AAYFL. Any and all “trades” of players must have a two thirds (2/3) approval by the Board of Directors.
- Players will remain in the same color group (Black or Gold) throughout their participation in the program unless deemed necessary to change by two thirds (2/3) approval of the Board of Directors.

All coaches are also responsible to follow the program’s Rules of Operation in regards to discipline of players, which is posted on the program’s website. Any instances of a participant not following the AAYFL Code of Conduct, or the program’s Rules of Operation, must be reported to the President or Vice President of the program by the end of the calendar day that the issue becomes known.

Article V Safety Rules: In effort to protect the program, its coaches and participants from liability, coaches are required to adhere to the following:

- A. All participants must have completed and submitted the required program fees and paperwork at equipment hand out to participate in any practice.
- B. Each Head Coach will be supplied with a full and complete roster for their individual team. That roster will include but not limited to the participant’s personal information and medical records. These rosters are property of the program and will not be distributed to any member outside of the program’s coaching staff or Board of Directors. Distribution of rosters to unauthorized individuals or groups without consent of the President or Vice President of the program will result in removal from the program.
- C. No coach shall give a participant a ride to and/or from practice in their personal vehicle without written consent from that participant’s parent and approval from the President or Vice President of the program.
- D. In the event of an injury to a player, the team’s Head Coach must inform all coaches on his/her team immediately. Notification of injury must be made to the parent or guardian of that participant

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immediately upon the time of the incident or by the end of that day's practice/game. Notification must be made to the President or Vice President of the program by the end of the calendar day of the incident.

- E. Coaches will maintain a "medical box" at all practices, scrimmages and games.
- F. QB's and injured players will wear a designated alternate color jersey to differentiate the player.
- G. Coaches will adhere to the recommendation of trainers or medical experts at practices, scrimmages and games.
- H. The Head Coach of each team will supply the President or Vice President of the program a copy of any and all medical excuses/ releases for a participant in the program.

Article VI Use of Funds and Assets: All equipment, uniforms, training aids, coaching aides, footballs, etc., purchased by the program is property of the program and must be produced upon request by the President or Vice President of the program. All equipment and supplies will be procured and purchased by the program's Board of Directors or authorized individual by stated program leadership. The program will not reimburse a coach or volunteer for procurement or a purchase without preapproval by a member of the Board of Directors.

Article VII Amendment: These bylaws may be amended at any business meeting by a vote of two thirds (2/3) of the program's Board of Directors present, provided that the amendment has been submitted for acknowledgement to all program coaches 30 days prior to the meeting. Proof of "submission of acknowledgement" shall be electronic proof of submission of the information.